

Pre-Start Up Project Safety Checklist "A" Page 1 of 2 Final Rev 02/03/10

JOB NAME				
JOB/CONTRACT #	LOCATION			
START DATE	COMPLETED BY	Y		
COMPLETION DATE	TODAY'S DATE			
JOBSITE/FIELD OFFICE CHECKLIST		YES	NO	N/A
OSHA/State Posters				
OSHA Standards				
Company Safety Policy		. 🔲		
OSHA 300 Log Posted Feb. 1 – Apr. 30		.Ш		
Emergency Telephone Numbers Posted				
First Aid Kit Mounted/Stocked				
Haz-Com Program				
Inspection Program		.Ш		
Crisis Management Plan		. 🔲		
Competent Person Assignment List				
Certified First Aid Responder				
Insurance Forms and Procedures.				
FIRST AID		YES	NO	N/A
Post First Aid Responders Names.				
First Aid Kit Checked Weekly				
Special Equipment Required				
HAZ-COM PROGRAM		YES	NO	N/A
Competent Person Assigned/Trained				
Program On Site				
Employee Trained				
MSDS Immediately Available		.Ш		
All Containers Labeled				
FIRE & EMERGENCY ACTION PLAN		YES	NO	N/A
Plan Formulated and Posted				
Employees Trained				
Central Meeting Location Designated		. 🗆		
SUBCONTRACTORS		YES	NO	N/A
Subcontractors Checklist Used for Each Sub P	rior to Starting			
Subcontractor Employees Monitored	_			
Superintendent Must Demand Safety From Su	bs Everyday			



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PERSONAL PROTECTIVE EQUIPMENT Competent Person Assign/Trained Hard Hats Required Eye Protection Required Face Shields Hearing Protection Safety Warning Vests Respirators – (Follow Program) All Other PPE As Required		NO	N/A
SAFETY MEETINGS Conducted by Superintendent or Highest Ranking Supervisor Prepare Ahead For Efficient Meeting, Encourage Participation All Employees Attendance Required All Employees Sign Sheet		NO	N/A
JOBSITE SAFETY INSPECTIONS Conducted By Superintendent Deficiencies Corrected ASAP Weekly Reports	YES	NO	N/A
MOTOR VEHICLES Operators Checked For Valid License Seat Belts Required Comply With State & Employer Motor Vehicle Policy Superintendent Responsible For Job Trucks DOT Requirements for Operators/Vehicles > 10,001 lbs		NO	N/A
ENVIRONMENTAL ISSUES/IDEM RULE 5 Storm Water Pollution Prevention Plan Required Identify Means Of Erosion Control Assign Individual(s) For Periodic Check & Maintenance Assign Individual(s) To Check After Major Weather Events		NO	N/A

Disclaimer

The Asphalt Pavement Association of Indiana can accept no responsibility for the inappropriate use of this document. Professional judgment and construction experience must be used to properly utilize the principles and guidelines published herein; taking into account available equipment, local materials and project conditions.

All reasonable care has been taken in the preparation of this publication; however, the Asphalt Pavement Association of Indiana can accept no responsibility for the consequences of any inaccuracies, errors or omissions in the printing of these suggested recommendations. APAI members using association documents are cautioned to obtain the advice of competent legal counsel in establishing corporate safety policies and procedures.